Standing Order Instruction

NatWest

New ☐   Amend ☐

Please note – when filling out this form please use the tab and arrow keys to move between the relevant fields. Ensure you do **not** use the return or enter keys. Please complete in BLOCK CAPITALS.

To _____ Bank

Please set up the following Standing Order and debit my/our account accordingly

1. Account details

Account name _____   Account number ☐

Account holding branch_____   Sort code ☐

2. Payee details

Name of person or organisation you are paying ☐

Payment reference (if known) - this will appear on the bank statement of the person or organisation you wish to pay ☐

Sort code - the bank code of the person or organisation you are paying ☐

Account number - the account number of the person or organisation you wish to pay
(Eight digits - if less place zeros at the front) ☐

Account type (if known) - the account type of the person or organisation you wish to pay

Current Account ☐   Cash ISA ☐   Help to Buy: ISA ☐

Other (please specify) ☐ ☐

3. About the payment

How often are the payments to be made?

Weekly ☐   Two weekly ☐   Four weekly ☐   Monthly ☐

Quarterly ☐   Half yearly ☐   Yearly ☐

Amount details
Date and amount of first payment
(please allow 3 working days for receipt)   ☐ (DD/MM/YYYY)   £ ☐ . ☐

Date and amount of ongoing payments
(If different from the first payment)   ☐ (DD/MM/YYYY)   £ ☐ . ☐

Choose one of the following two options

1. Date and amount of final payment   ☐ (DD/MM/YYYY)   £ ☐ . ☐

2. Until further notice   ☐ (payments will be made until you cancel this instruction)

4. Confirmation

Customer signature(s)

☐

☐

Date (DD/MM/YYYY) _____   Date (DD/MM/YYYY) _____